SECTION I: OVERVIEW

INTRODUCTION
We congratulate you on your continuation in the program and feel certain that you are embarking on a rewarding career.

This handbook for Cardiovascular Technology is provided to give standardized basic information for the students who are enrolled in the Mercy College of Ohio Cardiovascular Technology Program. Students are expected to be familiar with all of the material and abide by all policies contained in this handbook. There is a student acknowledgement form at the end of this handbook, which you are required to sign and return to the Program Director.

HANDBOOK POLICY/RIGHTS RESERVED
All college publications contain current pertinent information. While striving to ensure the accuracy of published information, the College may need and reserves the right, to make necessary changes in any or all of the policies, requirements, curriculum offerings and programs, tuition, fees, and other academic regulations contained herein. The handbook does not constitute a contract with a student or an applicant. Questions concerning policies and procedures not covered in this handbook should be referred to the Program Director.

NONDISCRIMINATION STATEMENT
Mercy College of Ohio is committed to providing equal opportunities for all persons regardless of race, color, national and ethnic origin, sex, sexual orientation, disability, age, marital status, religion, pregnancy, genetic information, and any other legally-protected class in admissions and educational programs, services and activities, in accord with applicable federal and state law.

DIVERSITY STATEMENT
Mercy College of Ohio strives to be an inclusive environment in which faculty, staff, students and the greater community are respected and embraced regardless of variations in thoughts, experiences, values and traditions.

CVT PROGRAM ACCREDITATION STATUS
Mercy College of Ohio’s Cardiovascular Programs are approved by The Ohio Board of Regents and is accredited by the Commission on Accreditation of Health Education Programs (CAAHEP) upon the recommendation of the Joint Review Committee on Education of Cardiovascular Technology programs (JRC- CVT).
SECTION II: PROGRAM DESCRIPTION

GENERAL INFORMATION and PROGRAM OVERVIEW
Cardiovascular Technology is an Allied Health profession specifically concerning the diagnosis and treatment of patients with cardiac and peripheral vascular disease. It is a multidisciplinary science requiring the student to be suitably trained and educated in the basic and applied principles of several diagnostic and/or therapeutic modalities. The technologist performs examinations at the request or direction of a physician. The technologist is to be trained to be proficient in the use of analytical equipment and sundry apparatus including placing such equipment on the patient. Through subjective sampling and/or recording, the technologist proceeds with the examination to create an easily definable foundation of data from which a correct anatomic and physiologic diagnosis may be established for the patients.

Upon completion of an educational program, each student must have acquired clinical skills and knowledge consistent with specific clinical performance objectives. Cardiovascular Technology students are educated in the theory of a broad spectrum of diagnostic techniques used in the diagnosis and serial follow-up of cardiovascular disease.

We are currently conducting two non-invasive associate degree programs: Cardiovascular Technology - Echocardiography and Cardiovascular Technology - Peripheral Vascular. Associate degree programs generally require the equivalent of two academic years for completion. The CVT Program is six consecutive semesters in length. The program is divided into didactic, laboratory and clinical areas. Students are admitted to the program in the spring/summer with courses beginning in the fall semester (once a year). The number of students selected for admission each year is determined by the availability of space in the clinical facilities affiliated with the program.

Students must make final program selection at the time of program application. Due to the limited availability of clinical practice sites, once a student has selected a program of study they cannot be moved into the opposite program track. Students will need to apply to the program.

To be prepared for both didactic and clinical activities requires full-time concentration. Therefore, students are encouraged to reduce employment to a minimum to maintain adequate time for theory and clinical requirements.

The Cardiovascular Technology Program is designed to provide the basis for a wide variety of higher entry-level job opportunities and a broader base for promotion and career development. Associate degree programs also provide a firm foundation for further education, including baccalaureate degree study.

In the first year of the program, all students receive education and training in cardiovascular anatomy and physiology, and the application of clinical cardiovascular techniques including electrocardiograms, ambulatory monitoring and stress testing. Students completing the first year of study, are eligible and encouraged to sit for the National Certification Exam, Certified Cardiographic Technologist (CCT) through Cardiovascular Credentialing International (CCI).

Students continuing into the second year of the program will have emphasis on non-invasive vascular studies OR adult echocardiography, with lecture and laboratory courses combined with clinical experience in local hospitals and clinics. Flexibility of time and arrangements for transportation remain the responsibility of the student.
Non-invasive Cardiovascular Technologists perform electrocardiograms, stress testing, ambulatory monitoring and ultrasound of the heart (echocardiograms), all of which yield data about the pathophysiology without invading the cardiovascular system. The echocardiogram combined with Doppler technology is the most extensive non-invasive examination performed and provides visualization and information on both the anatomic structure and function of the heart.

Non-invasive Peripheral Vascular Technologists also perform electrocardiograms, stress testing, and ambulatory monitoring. Peripheral vascular studies are performed on the upper and lower arterial and venous system, and utilize Doppler technology as well. Non-invasive cardiovascular techniques have major applications in both the adult and pediatric population by providing serial examinations in patients with previously diagnosed disease, or identifying complex anatomy.

The policies of the Cardiovascular Technology Associate Degree Program are guidelines to promote students' successful completion, meet the requirements of the appropriate agencies and ensure equitable treatment of students. Faculty members may modify policies, given sufficient cause.

Upon successful completion of an Associate Degree in Cardiovascular Technology, the Mercy College graduate will be eligible to complete a Baccalaureate Degree in Health Care Administration or Medical Imaging. This option will be offered to graduates in good standing.

Information regarding certification/registry exams can be found at www.ardms.org and www.cci-online.org

Specific criminal matters or a prior felony conviction may impact your ability to obtain a registry credential from the ARDMS. Further information may be found at www.ardms.org and www.cci-online.org

WORK ENVIRONMENT and LEARNING ENVIRONMENT

Cardiac and Vascular Sonographers complete most of their work using ultrasound imaging equipment in dimly lit rooms. They may perform the exams at patients’ bedsides requiring them to move the equipment to the patient room. They may be on their feet for long periods and may need to lift or turn patients who are disabled and also involves repetitive motion and constant use of hands, wrists, arms, back and neck. Work may be done in a hospital or private clinic.

Technicians who specialize in electrocardiogram (EKG) testing are known as cardiographic or electrocardiogram (EKG) technicians. EKG machines monitor the heart's performance through electrodes attached to a patient’s chest, arms, and legs. The tests can be done while the patient is at rest or while the patient is physically active. For a stress test, the patient walks on a treadmill and the technician gradually increases the speed to observe the effect of increased exertion. EKG technicians may be on their feet for long periods and may need to lift or turn patients who are disabled and also involves repetitive motion and constant use of hands, wrists, arms, back and neck. Work may be done in a hospital or private clinic.

Part of the education of a Cardiovascular Technologist includes practicing cardiac and vascular testing procedures on classmates in the cardiovascular labs on campus or at one of the Mercy Health hospitals or clinics. This includes ECGs, cardiac stress testing (walking on a treadmill or riding an exercise bike), ambulatory monitoring and ultrasound testing.
Hands-on practice is required by the program accreditor (JRC-CVT under CAAHEP).

This is not a comprehensive list of the work environment or learning environment.

PHILOSOPHY OF THE CVT PROGRAM
The Cardiovascular Technology program is committed to the philosophy of student-centered learning. Cognitive, affective and psychomotor skills are developed and enhanced through coursework. Teaching strategies will promote critical thinking, an attitude of inquiry, and personal responsibility. Faculty members are committed to keeping pace with changing trends and sharing their knowledge of the cardiovascular technology field.

MISSION STATEMENT OF THE CVT PROGRAM
The mission of the Cardiovascular Technology programs is to provide quality educational experiences that prepare individuals for entry-level positions in a non-invasive cardiovascular setting.

CARDIOVASCULAR TECHNOLOGY HONOR CODE
As future professionals, it is expected that students will conduct themselves in an ethical, responsible and honorable manner at all times. Cardiovascular Technology students are required to adhere to the basic tenets of ethical behavior.

Keeping this in mind, respecting the rights and privacy of others, following the rules and regulations of the Cardiovascular Technology Program, clinical sites, and the Mercy College policy will be considered as minimal behavior standards. Failure to behave in a professional manner may result in a warning and/or removal from the program.

PROFESSIONAL CONDUCT AND CODE OF ETHICS
Student Responsibilities -
As a Cardiovascular Student you have the responsibility to:
1. Maintain a professional attitude in class and at clinical and adhere to prescribed medical ethics. Each student's attitude, appearance, and conduct is often viewed as a reflection of the profession of cardiovascular technology and Mercy College of Ohio. For these reasons students will present the highest standards of professional conduct at all times.
2. Attend all classroom, laboratory, and clinical experiences.
3. Request further information concerning anything you do not understand. Problems cannot be addressed if faculty members are not aware they exist.
4. Actively participate in the development and attainment of educational goals. Student initiative and participation in all classroom and clinical activities is expected.
5. Inform program faculty of any health related issues that may interfere or endanger themselves or others in the clinical setting.
6. Students must inform program faculty immediately of any occupational exposures.
7. Place the safety, health and protection of the patient above all other interests.
8. I will uphold professional standards by adhering to defined technical protocols and diagnostic criteria established by peer review.
9. I will avoid deceptive acts which misrepresent my academic or professional qualifications.
10. I will act in a manner free of bias with regard to religion, ethnicity, gender, age, national origin, disability, social or economic status.
TITLE IX, VIOLENCE AGAINST WOMEN, AND CAMPUS SAVE
Mercy College of Ohio does not discriminate on the basis of sex, gender, or sexual orientation in its educational programs and activities. Mercy College is committed to building and preserving a community in which its members can learn, work, live, and conduct business together free from all forms of sexual misconduct exploitation, intimidation, harassment, and violence. This policy addresses the ten areas a sexual misconduct policy should address according to the 2014 White House Task Force to Protect Students from Sexual Misconduct as outlined on the www.notalone.gov website.

The College has designated a Title IX Coordinator (Toledo campus), TitleIX@mercy.edu and an Interim Deputy Title IX Coordinator (Youngstown location), 330-480-1880, to monitor and oversee overall compliance with laws and policies related to nondiscrimination based on sex. The Title IX Coordinator and Title IX Deputy Coordinator at Mercy College are available to explain and discuss: the victim’s right to file criminal complaint (in cases of Sexual Violence); the process for filing a Title IX complaint; the right to receive assistance with the process; how confidentiality is handled; available resources both on and off campus; and other related matters.

The victim is encouraged to seek immediate assistance from police and healthcare providers for physical safety, emotional support, and medical care.

Title IX Coordinator – Toledo
Title IX Coordinator
2221 Madison Avenue
Toledo, Ohio 43604
419-251-1710
TitleIX@mercy.com

For full College policies please refer to the College Catalog.

PROGRAM GOALS

- Function as competent entry-level cardiovascular technologists in the cognitive, psychomotor and affective learning domains for non-invasive cardiology.
- Function as competent entry-level cardiovascular technologists in the cognitive, psychomotor and affective learning domains for non-invasive peripheral vascular.

PROGRAM STUDENT LEARNING OUTCOMES
1. Successfully complete the entry-level credentialing examination offered through CCI. (cognitive domain)
2. Successfully complete advanced credentialing examinations offered through CCI and the ARDMS. (cognitive domain)
3. Be competent in ultrasound physics, instrumentation, tissue characteristics, and measurements and calculations relating to cardiac and vascular anatomy and physiology. (cognitive domain)
4. Be technically proficient in performing non-invasive cardiovascular exams including; electrocardiograms, ambulatory monitoring and stress testing as well as echocardiograms and peripheral vascular studies. (psychomotor domain)
5. Demonstrate professional behaviors consistent with the following: HIPAA requirements, confidentiality obligations, professional conduct, code of ethics, dress code, scope of practice and technical standards. (affective domain)
6. Perform exams using proper body mechanics to decrease muscle-skeletal injuries. (psychomotor domain)

PROGRAM ASSESSMENT AND EFFECTIVENESS PLAN
Both student learning outcomes and the program are assessed in the following ways:
1. Like all of the academic programs offered by Mercy College, the Cardiovascular Technology Program participates in the Mercy College institutional assessment and assessment of student learning outcomes plans.
2. The Cardiovascular Technology Program also utilizes its own assessment plan to assess student learning outcomes.
3. The Program Advisory Committee is involved with the program planning, evaluation, and improvement.
4. Students complete evaluations of the course and the instructor at the end of each semester.
5. Instructors participate in classroom assessment techniques during each course.
6. Students assess the clinical component of the program.
7. Program graduates complete a Program Resource Exit Survey.
8. Graduates are asked to complete a Six-Month Post Graduation Survey.
9. Employers of the Program Graduates are given a satisfaction survey to complete.
MERCY COLLEGE OF OHIO
AS in Cardiovascular Technology – Peripheral Vascular Program (ACVP) Worksheet
This document is for informational purposes only and does not constitute or guarantee admission to any program at Mercy College of Ohio.

Effective Fall 2014

The following pre-entrance requirements must be with a grade of “C” or better and must be within the past seven years: ___Algebra ___Biology ___Chemistry _____HS GPA _____College GPA

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<thead>
<tr>
<th>Semester I</th>
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<td>ALH 120 Medical Terminology</td>
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<tr>
<td>BIO 220 Anatomy and Physiology I</td>
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<td>CVT 110 Cardiac Dysrhythrias</td>
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<td>CVT 122 12- Lead EKG Interpretation Clinical</td>
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<td>CVT 130 Ultrasound Instrument Mech. &amp; Wave Physics Lab</td>
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<td>CVT 240 Peripheral Vascular-Venous Disorders</td>
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<td>CVT 242 Peripheral Vascular-Lab I</td>
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<td>CVT 244 Peripheral Vascular- Clinical Practicum I</td>
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<td>REL 301 Medical Ethics</td>
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<td>CVT 140 Ultrasound Physic and Instrumentation</td>
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<td>CVT 250 Peripheral Vascular-Arterial Disorders</td>
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<td>CVT 256 Peripheral Vascular Clinical Capstone</td>
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<td>SOC 211 Cultural Diversity</td>
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Total: 69/71 Credit Hours
MERCY COLLEGE OF OHIO

AS in Cardiovascular Technology – Echocardiography Program (ACVE) Worksheet

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Effective Fall 2014

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Total: 69/71 Credit Hours
CVT COURSE DESCRIPTIONS

CVT 110
Cardiac Dysrhythmias
4 HOURS (4-0)
This course addresses cardiac electrophysiology, the process of rhythm analysis, heart sounds and ambulatory monitoring techniques.
Corequisites: CVT 111
Prerequisites: Admission into the CVT Program

CVT 111
Cardiac Dysrhythmias Lab
1 HOUR (0-2)
This course examines 12-lead EKG analysis and troubleshooting, patient preparation and instruction or ambulatory monitoring.
Corequisites: CVT 110
Prerequisites: Admission into the CVT Program

CVT 120
12-Lead EKG Interpretation
4 HOURS (4-0)
This course covers 12-lead EKG analysis including bundle branch blocks, hypertrophics, infarction patterns, pediatric EKG interpretation and stress test procedures.
Corequisites: CVT 121
Prerequisites: CVT 110, CVT 111 and BIO 220

CVT 121
12-Lead EKG Interpretation Lab
1 HOUR (0-2)
This laboratory course focuses on equipment set-up, patient preparation, performance of 12-lead EKGs, preparation and performance of stress testing, and analysis of both normal and abnormal 12-lead EKG recordings.
Corequisites: CVT 120
Prerequisites: CVT 110, CVT 111

CVT 122
12-Lead EKG Interpretation Clinical
4 HOURS (0-16)
Clinical experiences are provided in acute care and outpatient settings for EKG, ambulatory monitoring and stress testing.
Prerequisites: CVT 120, CVT 121, BIO 221 and current CPR certification

CVT 130
Ultrasound Instrument Mechanics and Wave Physics
1 HOUR (0-2)
A study of ultrasound instrumentation mechanics and ultrasound wave physics. Introduction to knobology of the imaging system in non-invasive cardiology studies.
Corequisites: CVT 210, CVT 212 and CVT 214 OR CVT 240, CVT 242 and CVT 244
Prerequisites: MTH 130 and CVT 122
CVT 140
Ultrasound Physics and Instrumentation
4 HOURS (4-0)
This course covers physical principles of ultrasound image generation and the image interpretation skills, and assessment of cardiac and peripheral vascular diseases.
Corequisites: CVT 220, CVT 212 and CVT 214, OR CVT 250, CVT 246 and CVT 248
Prerequisites: CVT 130

CVT 210
Echocardiography
4 HOURS (4-0)
This course examines the procedures and principles of M-mode, 2-D and Doppler echocardiography with an emphasis on views and pathology.
Corequisites: CVT 130, CVT 212 and CVT 214
Prerequisites: CVT 122

CVT 212
Echocardiography Lab I
2 HOURS (0-4)
This course is an introduction to echocardiography views utilized for M-mode, 2-D and Doppler measurements. Laboratory experience is provided to support the didactic curriculum. This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology.
Corequisites: CVT 130 and CVT 210 and CVT 214
Prerequisites: CVT 122

CVT 214
Echocardiography Clinical Practicum I
2 HOURS (0-16)
This course is an introduction to echocardiography views utilized for M-mode, 2-D and Doppler measurements. Clinical practice experience is provided to support the didactic curriculum. This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology.
Corequisites: CVT 130, CVT 210, CVT 212
Prerequisites: CVT 122

CVT 220
Advanced Echocardiography
2 HOURS (2-0)
This course focuses on advanced pathophysiology, including stress echo, transesophageal and congenital anomalies.
Corequisites: CVT 140, CVT 222 and CVT 224
Prerequisites: CVT 210, CVT 212 and CVT 214

CVT 222
Advanced Echocardiography Lab II
1 HOURS (0-2)
This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology. This course focuses on laboratory experiences covering advanced echocardiography studies with Doppler interpretation.

**Corequisites:** CVT 140, CVT 220 and CVT 224  
**Prerequisites:** CVT 210, CVT 212 and CVT 214

**CVT 224**  
**Advanced Echocardiography Clinical Practicum II**  
3 HOURS (0-21)  
This course focuses on clinical experiences covering advanced echocardiography studies with Doppler interpretation. Clinical practice will be held off-campus. This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology.  
**Prerequisites:** CVT 210 and CVT 212, CVT 214  
**Corequisites:** CVT 140 and CVT 220, CVT 222

**CVT 240**  
**Peripheral Vascular-Venous Disorders**  
4 HOURS (4-0)  
This course studies the procedures and principles involved in recording and performing an analysis of non-invasive peripheral vascular venous data. Quantitative and qualitative methods of detecting venous diseases are covered.  
**Corequisites:** CVT 130, CVT 242 and CVT 244  
**Prerequisites:** CVT 122

**CVT 242**  
**Peripheral Vascular-Venous Disorders Lab I**  
2 HOURS (0-4)  
This laboratory course addresses performance of non-invasive peripheral vascular procedures related to venous diseases and cerebrovascular diseases. Laboratory experience is provided to support the didactic curriculum. This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology.  
**Corequisites:** CVT 130, CVT 240, CVT 244  
**Prerequisites:** CVT 122

**CVT 244**  
**Peripheral Vascular Venous Disorders Clinical Practicum I**  
2 HOURS (0-16)  
This clinical course addresses performance of non-invasive peripheral vascular procedures related to venous diseases and cerebrovascular disease. Clinical experience is provided to support the didactic curriculum. Clinical practice rotations are held off-campus. This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology.  
**Corequisites:** CVT 130, CVT 240 and CVT 242  
**Prerequisites:** CVT 122
CVT 246
Peripheral Vascular-Arterial Disorders Lab II
4 HOURS (0-12)
This course provides laboratory and clinical experiences for non-invasive peripheral vascular procedures related to arterial diseases. Clinicals are held off-campus.
Corequisites: CVT 140, CVT 250 and CVT 248
Prerequisites: CVT 240, CVT 242 and CVT 244

CVT 248
Peripheral Vascular-Arterial Disorders Clinical Practicum II
This course provides clinical practice experiences for non-invasive peripheral vascular procedures related to arterial diseases and continues to provide experience in vascular procedures related to venous and cerebrovascular disease. Clinical practice rotations are held off-campus. This course covers content required by the Standards from the Joint Review Committee on Education in Cardiovascular Technology.
Corequisites: CVT 130, CVT 246, CVT 250
Prerequisites: CVT 240, CVT 242, CVT 244

CVT 250
Peripheral Vascular-Arterial Disorders
2 HOURS (2-0)
This course focuses on procedures and principles involved in recording and performing analysis of non-invasive peripheral vascular arterial data. Quantitative and qualitative methods of detecting arterial diseases are covered.
Corequisites: CVT 140, CVT 246 and CVT 248
Prerequisites: CVT 240, CVT 242 and CVT 244

CVT 254
Echocardiography Clinical Capstone
4 HOURS (0-16)
This course provides clinical experiences which allow the student to perform non-invasive echocardiography exams under the direct supervision of a qualified technologist. Clinicals are held off-campus.
Prerequisites: CVT 220, CVT 222 and CVT 224

CVT 256
Peripheral Vascular Clinical Capstone
4 HOURS (0-16)
This course provides clinical experiences which allow the student to perform non-invasive peripheral vascular exams under the direct supervision of a qualified technologist. Clinicals are held off-campus.
Prerequisites: CVT 250, CVT 246, CVT 248

CVT 280
Independent Study
1-3 HOURS (variable, 1-3-0)
This course provides supervised independent work in cardiovascular technology designed to meet approved objectives/learner outcomes. Student must meet specific criteria and present the
instructor with a detailed written proposal. Written approval must be obtained from the instructor and Associate Dean of Allied Health.

**Prerequisites:** Written Approval from the Instructor and the Associate Dean of Allied Health

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**SECTION III: PROGRAM ACADEMIC & CLINICAL REQUIREMENTS & POLICIES**

**PROGRAM REQUIREMENTS**

1. Completed Health Form Packet, Background Check and Drug Screen via Certified Background. Current TB test.
2. Liability Insurance: All students admitted to the Cardiovascular Technology Program are provided with required liability insurance by the College.
3. Cardiovascular students are required to maintain current American Heart Association BLS for Healthcare Providers (CPR) course.
4. Nametag: Student Photo ID is required to be worn on campus and during clinical practice hours.
5. Stethoscope: A stethoscope will be used in both the laboratory and the clinical phases of your program. Stethoscopes may be purchased at a number of medical supply companies.

**HEALTH REQUIREMENTS, CRIMINAL BACKGROUND CHECKS & DRUG SCREEN**

A report of sound health in conjunction with the lab/clinical/PPE experience is a requirement of the College and of each lab/clinical/PPE site. Additionally, lab/clinical/PPE sites may have additional site-specific medical, background check, or legal requirements that must be met. Students assigned to those facilities must fulfill all requirements prior to beginning their assignment. Please note that requirements are subject to change.

The current health, drug screen, and background check requirements and the process the student must follow are communicated by email to the student by the Clinical Compliance Coordinator prior to the student beginning the lab/clinical/PPE. All requirements must be completed prior to the student starting the lab/clinical/PPE and must remain current while the student is enrolled in the clinical portion of the program.

**Students failing to pass the criminal background check and/or drug screen will not be assigned to a lab/clinical/PPE site. Incomplete health, drug screen, or background check requirements may result in the student not being allowed to begin or continue the lab/clinical/PPE until the records are complete.**

If you have questions, please contact your Program Director/Program Lead, Dean, or the Clinical Compliance Coordinator.

**CLINICAL PHYSICAL REQUIREMENTS**

Students in the clinical education site must be able to:

1. Move freely to observe and assess patients and perform emergency patient care; this includes having full manual dexterity of the upper extremities, including neck and shoulders, and unrestricted movement in both lower extremities, back, and hips in order to
assist in all aspects of patient care and the ability to touch the floor to remove environmental hazards.

2. Lift and/or support at least 75 pounds in order to reposition, transfer and ambulate patients safely.

3. Students on crutches, and/or students wearing casts, splints or other orthopedic devices that interfere with the provision of safe and effective patient care, will be individually evaluated consistent with the policies of the clinical facility. If the appliance precludes safe and effective clinical practice, the student may not be able to meet course objectives.

4. Student who have a possible communicable illness or an illness or injury that interferes with the ability to care for patients safely and effectively should exercise judgment and consult with the College Clinical Faculty and the assigned contact person at the clinical area before reporting to the clinical education site.

Please note: College students with documented disabilities have the right to reasonable accommodation under Section 504 of the Rehabilitation Act of 1973 and the ADA. If you require special accommodations, please notify the course instructor during the first week of the term and/or seek help through the Division of Student Affairs, Office of Academic Accessibility, located on the fifth floor of the Madison Building, or on our website at www.mercycollege.edu/my-mercy/student-formation/academic-accessibility.

CPR/ BLS
Cardiovascular students are required to complete an American Heart Association (AHA) course for cardiopulmonary resuscitation for healthcare providers (BLS) certification prior to taking cardiovascular courses. BLS will be offered through the Division of Innovative and Transitional Education at the college and must be taken prior to the start of the first semester. It is the student’s responsibility to maintain certification throughout the program.

CVT PROGRAM GRADING SCALE
Used in all CVT courses, lab and clinical evaluations

A minimum of 78% must be met

A = 93-100%
B = 85-92%
C = 78-84%
D = 72-77%
F = 71% and below

Due to the sequential nature of the cardiovascular courses, a prerequisite to advanced courses is achievement of a C or better in earlier cardiovascular courses as well as the lab/clinical co-requisite and/or the ultrasound physics courses.

GRADING FOR LAB/CLINICAL COURSES
Laboratory and clinical competency is an integral part of CV technology, a satisfactory grade of C or better must be achieved in the laboratory or clinical area before progressing to the next clinical course offering. Grading for lab and clinical is based on performance objectives. Lab instructors are responsible for lab grading. Clinical grades are issued with the input of all the technologists who performed as preceptors for the student and the Clinical Coordinator.
During lab and clinical practice rotations, all students are to be graded to help assess competence. Students not competent in a lab or clinical proficiency area may not advance to the next semester.

PROGRAM RETENTION CRITERIA/STANDARDS OF PROGRESS

Once enrolled in the program the student is required to:

- Maintain a 2.0 cumulative grade point average (GPA);
- Earn a “C” grade, or higher, in all courses of the Cardiovascular Technology Program. Any grade lower than a “C” is considered a failure. Students may retake for credit any general education course in which a grade less than a ‘C’ has been earned. Only the second grade will be computed into the cumulative GPA. Both grades will appear on the transcript. Although a student may be allowed to repeat a general education course more than one time, this forgiveness policy does not apply beyond the first repeat attempt for any one course.
- In the event of a single CVT course failure, the student will meet with the Program Director to discuss a course of action.
- **Any student who fails any two CVT courses will be dismissed from the CVT program.**
- Due to program closure, any student who is absent for a full semester or longer will be dismissed from the CVT program.
- Please refer to the Mercy College Catalog for more information regarding all degree requirements.
- To receive or maintain eligibility for federal financial aid, the student must meet the requirements outlined in the “Standards of Satisfactory Progress” Policy. A copy of the policy is available in the Financial Aid Office.

Students who are unable to meet these program requirements will be subject to academic probation and/or dismissal from the program as outlined in the *Mercy College Catalog*. Students who are dismissed from the program can appeal as outlined in the *Mercy College Catalog* under.

PROGRAM READMISSION PROCEDURE

Due to program closure, there is no readmission procedure.

STUDENT-FACULTY COMMUNICATION

Students are encouraged to contact the course instructor whenever appropriate to discuss any academic matter, please follow these guidelines:

**Office Hours:** All full-time faculty members have five (5) office hours per week. All instructors will announce or post the times he/she is available for discussion. Students are highly encouraged to avail themselves of this service. Part-time (adjunct) instructors may meet with students prior to or following class or lab or as arranged.

**Faculty Office Phones:** Instructors will announce or publish their office phone number. Messages can be left on voice mail.

**E-mail:** All faculty members have an e-mail account so that students can reach them and leave messages. Absence notification is extremely important for lab and clinical hours.

**Computer Labs:** The library computer laboratory is available for student use according to a posted schedule. During the course of the program, students may be required to complete assignments in the lab.
ATTENDANCE and TARDINESS

Students are expected to attend classes, lab and clinic regularly. In the event that a student is unable to attend class, it is the responsibility of the student to obtain the information and materials of that day. Attendance for exams is mandatory, unless otherwise approved and rescheduled at the instructor’s discretion. The exams will be derived directly from the lecture content so it is to your advantage to attend class on a regular basis.

Tardiness is disruptive to the classroom setting and to student learning. Tardiness and Absence Policies will be reviewed in class. Excessive absences or tardiness will affect your final grade.

ATTENDANCE AND PARTICIPATION IN LAB IS MANDATORY FOR ALL STUDENTS. Labs will be held on-campus or at clinical facilities.

On the first day the class meets, the instructors will inform students of the individual definitions of satisfactory attendance. All missed lab or clinical time will be made up. It is mandatory to complete the required hours for the semester. Excessive absence or tardiness will affect the student grade and may prevent the student from meeting clinical and/or academic objectives. Students must notify the Clinical Coordinator/Program Director and the designated individual at the clinical site prior to their assigned arrival time if illness or emergency causes them to be absent. Students must notify the instructor if illness or emergency causes them to be absent from class. For the consequence of non-compliance, please see the course syllabus.

CLINICAL ATTENDANCE POLICY

The Cardiovascular Technology Program is using the Trajeckys (on-line) Clinical Reporting system.

Responsible attendance is a tremendously important part of the student’s education. Students are responsible for their own transportation to assigned clinical sites. Students are required to attend all scheduled clinical sessions.

Clinical practice attendance is mandatory. All experiences are designed to facilitate the transfer of theoretical knowledge to clinical practice. Missed hours can prevent adequate development and assessment of the required knowledge, skills, attitudes and clinical judgment. Absence from clinical jeopardizes the student’s ability to successfully meet the required clinical course proficiency.

Time management is a necessary professional skill, and punctuality is expected in professional workplaces. Students are expected to arrive on time for clinical and stay for the entire time allotted for that clinical experience. Three tardy events (greater than 3 minutes) will result in a conference with the Program Director and a determination if the student should be able to continue the clinical course. Students should be in the lab ready to work at their scheduled start time.

An absence requires notification to the Clinical Coordinator for extenuating circumstances such as illness, military duty, jury duty, accident or death in the family. Documentation is required. All students are responsible for notifying their assigned clinical preceptor and the Clinical Coordinator of an absence at least 60 minutes prior to the scheduled start time. An email to the Clinical Coordinator is required. Failure to notify both clinical site and the college (Clinical Coordinator) when absent (no show/no call) may result in dismissal from the clinical site and a failing grade for
the course. If an absence is an extended period of time (greater than three days) a meeting with the Program Director will be required.

A student incurring a third clinical absence will receive an unsatisfactory grade (D) in the clinical course for lack of accountability and professionalism, resulting in clinical course failure, regardless of when in the semester the three absences occur.

Arrangements for make-up hours must be submitted in writing and approved by both the preceptor at the clinical site and the Clinical Coordinator. Exceptional cases will be reviewed in a formal meeting with the Program Director.

Students leaving their clinical site prior to their assigned end of shift may do so only if excused by the preceptor. This is not expected to occur more than one time during the semester.

In the event of inclement weather on a clinical day those hours will be required to be made up.

**Students will clock in and out using the Trajecsys system. No other form of time keeping will be accepted.** A 30 minute lunch break will be deducted at the end of the semester for each day at clinical. For example, you are at the clinical site for 8.5 hours; you will receive credit for 8 hours. Exceptions can be entered into the system if you did not take a lunch break or only took a 15 minute break. Falsification of the time record or any other clinical document is considered academic dishonesty and will result in dismissal from the program as it violates the expected standard of conduct.

Students will use a computer at the clinical site to clock in and out if allowed. Use the same computer each time as the IP addressed is logged. If you are unable to use a site computer, use your personal device (cell phone or tablet). The Trajecsys Reporting System has a GPS tracking system which will record the student’s longitude and latitude in the time record. The student will only be permitted to clock in/out while physically inside the clinical facility. NO ONE can clock in/out for you. This will result in program dismissal.

Forgetting to clock in or out is not an acceptable excuse.

All documentation of absences will remain a part of the student's permanent file.

**CELL PHONE USE POLICY**

No personal cell/smart phones (includes phone calls, text messaging, smart phone apps use, email, etc.) are to be used during class, lab or clinical practice. Department or hospital business phones are not to be used to make or to receive personal phone calls except in the event of an emergency. Students may make personal calls using their personal cell phone during scheduled breaks or during lunch away from patient areas.

**CLINICAL INFORMATION**

The preparation of competent cardiovascular technologists is the most important goal of the Cardiovascular Program at Mercy College of Ohio. One of the necessary ingredients of competence is the ability of the student to perform an array of clinical procedures in a safe, effective and efficient manner. It is through the clinical experience that the student is offered the opportunity to develop desired performance abilities by allowing him/her to experience first-hand a wide variety of cardiac and peripheral vascular exams. Students will be scheduled in a clinical
setting for 16-40 hours per week (varies per semester). Primary clinical sites are located within a 1 to 2 hour drive of campus, with many sites within the greater Toledo area. In special situations, the student may be asked to travel a great distance. Students are responsible for arranging their own transportation to and from all clinical assignments. Each should be prepared to accept a variety of clinical assignments in several different locations.

It is the student's primary responsibility to gain as much experience as is possible during his clinical rotations. To accomplish this, the student must remain alert and inquisitive. The student must possess the desire to participate in all duties assigned to the cardiovascular technician or technologist. They should not hesitate to ask questions of others and should be willing to seek answers to questions through reading. It is only through continued performance of tasks and the willingness and desire to seek and apply knowledge that the student shall experience the maximum gain from the clinical rotations. It is imperative that the student come to clinical prepared for the experience as outlined in the clinical guidelines.

During the clinical experience students shall be judged on their ability to integrate theory with practice, performance of skills, attitudes and appearance. They shall be responsible for documentation of their clinical time and activities. They shall also be governed by specific policies and procedures of the individual hospitals. The student should utilize the clinical faculty knowledge as an outstanding resource. Employment in the Cardiovascular Department shall not be substituted for clinical hours while enrolled in the program.

The clinical affiliate may:
1. Refuse educational access to its clinical areas to College faculty and students who do not meet the hospital standards and policies for health, safety, performance or ethical behavior.
2. Resolve any problem situation in favor of the patients’ welfare and restrict the student involved to an observer role until the incident can be clarified by the staff in charge and the cardiovascular faculty.

Any student who is dismissed from clinical for any of the above mentioned reasons will be required to appear at a formal meeting. College policy and procedure will be followed to determine if the student can continue in the clinical course.

PROFESSIONAL BEHAVIOR
Students entering the healthcare profession must strive to maintain the highest level of personal and professional standards. Students should remain professional in the classroom, laboratory and clinical practice site at all times.
If professional behavior is in question during the clinical site visit as reported by the clinical preceptor(s) the student will be counseled by the Clinical Coordinator and/or the Program Director to help you learn professional values. Because we hold those values highly, as does the profession, course failure is possible if no improvement is seen. If the final behavioral assessment for the semester shows any unsatisfactory marks the student will be required to see the campus counselor. Any further unsatisfactory marks in any other CVT course(s) will result in course failure and the student may be dismissed from the program.
If you are unsure of professional behavior standards, please seek out guidance from the CVT program professors, before starting your Cardiovascular Technology courses.

CONFIDENTIALITY OF PROTECTED INFORMATION
(HEALTH/FACILITY/PHYSICIAN/EMPLOYEE)
By law, all information contained in a patient’s medical record/electronic health record, known as PHI (protected health information), is considered to be confidential. Information pertaining to the
facility or relating to physicians or employees is considered confidential as well. All information that is discussed or made available in class or in the clinical facilities is therefore considered confidential and may not be discussed outside of the classroom or clinic.

Students may not disclose confidential information to unauthorized individuals, including family and/or friends. Failure to respect confidential information will result in dismissal from the program.

**UNIFORM REQUIREMENT**

Scrub uniform with Lab coat/jacket: Mercy College and all clinical sites require students to wear uniforms that identify them as students. The Mercy College logo and “Cardiovascular Student” will be embroidered on the jacket and scrub top. Uniforms will be ordered on-line through a company designated by the Program Director. Uniforms are not necessary for lab, but you will be required to wear a uniform to your clinical site. These will be ordered during the spring of your first year.

**SERVICE WORK POLICY FOR CVT STUDENTS**

No stipend is paid to CVT students during clinical experience. Clinical experience is education and, as such, is just as important as time spent in the classroom. Students may not replace qualified paid staff during their scheduled clinical times. Students are, however, permitted to work as hired employees after scheduled class/clinical time if the number of hours is not excessive and does not interfere with academic performance.

**PROFESSIONAL LIABILITY AND HEALTH INSURANCE**

**LIABILITY:** All students admitted to the Cardiovascular Technology Program are provided with required liability insurance by the College as part of their tuition and fees.

**HEALTH:** Mercy College of Ohio has implemented a Hard Waiver Insurance Program that is mandatory for students taking 6 (six) or more credit hours. In order to hard waiver out of the program, students must have health insurance that meets the basic minimum requirements covered under the College’s plan. Students taking 6 (six) or more credit hours will be automatically billed for the health insurance unless the student has completed and submitted the hard waiver. Students can do this by logging into their My Mercy account and clicking on the student insurance link.

**PERSONAL APPEARANCE**

The public gains impressions of the college and medical facility from contact with their students and employees. Therefore, it is important for you not only to be courteous and efficient, but also to contribute to our public image through proper dress and personal grooming. Neatness and good taste in one's dress and manner also contribute much to the impression one makes on their fellow students and employees. A professional appearance assures poise and self-confidence.

Since personal appearance is regarded as an important aspect of the student's over-all clinical education process, the following specific regulations are to be observed:

1. **Hair:** Reasonable conservative style, hair should clear the back of the jacket collar. Long hair must be pulled off the collar. No bright colors such as blue or fuschia. Facial hair will be neat and trimmed.

2. **Nails** of conservative length to avoid scratching patients during procedures and to protect students from transfer of disease. Nail length should not interfere with glove integrity. **Artificial nails are not permitted.**
3. **No visible body piercing or tattoos are permitted.**
4. A watch with a second-hand is recommended. Small styles of earrings are permitted. No other jewelry, with the exception of a wedding band, is to be worn in the clinical site.
5. No open-toed shoes, clogs, platforms or boots permitted. It is suggested that you wear comfortable rubber-soled shoes. Shoes should be solid **white** or solid **black** and kept clean. Socks will be solid white or solid black and cover the skin of the lower legs.
6. All students are required to wear the approved program uniform unless directed to wear the uniform of the clinical site. Mercy College ID must be worn along with any ID required by the clinical site.
7. Strong smelling colognes and perfumes should be avoided as some patients have allergic type reactions. Students should not smell from smoke or alcohol.
8. Personal hygiene is important. Students should wear deodorant and use mouth wash.
9. Judgment of the clinical instructor will prevail. Deviation from the above guidelines may result in a warning or dismissal from clinical for the day. This lost clinical time will be considered an unexcused absence.
10. Clinical dress code requirements apply to all students.
11. Chewing gum is not allowed at the clinical site.

**WITHDRAWAL/REMOVAL FROM A CLINICAL FACILITY**

Students receiving instruction at a clinical facility are under the jurisdiction of the college. The college will immediately withdraw any student from a clinical facility for reasons of health (physical and/or emotional which is impeding the student’s ability to do the work required), attendance, performance, academic dishonesty, misconduct or violation of clinical policies/procedures or at the request of the clinical preceptor for cause.

Misconduct/ unprofessional behavior that will result in immediate withdrawal and course failure (and possible program dismissal) from the clinical facility includes **BUT IS NOT LIMITED TO:**

1. Failure to maintain required 2.0 “C” GPA in all CVT courses. Final letter grades of “D” are not permitted.
2. Absenteeism and/or tardiness. Refer to the Clinical Absence and Tardiness Policy.
3. Uses of profane or vulgar language.
4. Cheating on written or practical examinations. Dishonesty, avoiding responsibility and evidence of lying will not be tolerated as well.
5. Inconsiderate, unprofessional, discourteous and disrespectful treatment of patients, clinical instructors, preceptors or staff.
6. Entering the clinical site or college under the influence of alcohol or other drugs.
7. Drinking alcoholic beverages on clinical site or College property.
8. Illegally obtaining, possessing, selling or using narcotics, amphetamines, or hallucinogenic substances.
9. Using abusive, obscene or threatening language to clinical preceptor, staff, patients, visitors or fellow students.
10. Failure to maintain strict confidentiality of patient records.
12. Uncooperative, hostile, negative or non-constructive attitudes toward clinical preceptor, site staff, visitor(s) or fellow students.
13. Failure to notify both the clinical site and the college when absent.
PROGRAM DISCIPLINE POLICY
1. Small first time infractions of policy or professional behavior will be addressed by the instructor in an informal manner.
2. Repeat or serious infractions of policy or unprofessional behavior will result in a conference report.
3. Two conference reports on the same infraction, during the program, may result in dismissal from the program.
4. Three conference reports, during the program, in different areas may result in program dismissal.
5. Very serious unethical behavior may result in immediate dismissal from the program. These include but are not limited to: cheating, stealing, misuse of equipment, alcohol or drug intoxication/use, unauthorized use of radiation, violent behavior, and abusive language. Please refer to the College Catalog for details of the Student Code of Conduct and disciplinary procedures.

SECTION IV: COLLEGE RESOURCES, GUIDELINES AND POLICIES

STUDENT REPRESENTATION
All students are members of Student Senate, the student governing body at Mercy College. Each Cardiovascular Technology class will have elected class representatives to Student Senate, according to their bylaws. Nominations that occur each September of the academic year. These students will be expected to voice the class concerns to the college administration. The class representatives are invited to make presentations at the Cardiovascular Technology Program Advisory Committee meetings.

LEAVE OF ABSENCE POLICY AND CVT COURSEWORK
See College Catalog for policy information. Due to program closure there is no leave of absence policy.

ACADEMIC RESOURCE CENTER
All students enrolled at Mercy College of Ohio may obtain services provided by staff in the Academic Resource Center. Staff includes academic advisors and tutors in nursing, math, science and writing. For assistance, please call 419-251-8955.

ADD/DROP
It is ultimately the student’s responsibility to make sure that they follow the CVT Program of Study carefully. This is the final year that CVT courses are offered. Therefore, if a course is dropped, there will be no graduation from the CVT program.
Information on how to drop or add a course can be found in the Mercy College catalog. If any CVT Program course is dropped, the Program Director or assigned academic advisor should be notified immediately via e-mail or other communication by the student. This requirement is due to the fact that courses may be automatically added/dropped via Empower without advisor approval.
ACADEMIC ADVISING
Upon admission to the CVT Program, each student is assigned an Allied Health Academic Advisor. The Academic Advisor will monitor the academic progress of the assigned student throughout the curriculum and advise/counsel the student as necessary.

The Allied Health Academic Advisor has posted office hours, and is also available by appointment, or by e-mail. Specific information about academic advising can be found in the Mercy College Catalog.

PHI THETA KAPPA
Established by Missouri two-year college presidents in 1918, Phi Theta Kappa International Honor Society serves to recognize and encourage the academic achievement of two-year college students and provide opportunities for individual growth and development through honors, leadership and service programming. Today, Phi Theta Kappa is the largest honor society in American higher education with more than 1.3 million members and 1,200 chapters located in the United States, U.S. territories, Canada and Germany. In 1929, the American Association of Community Colleges recognized Phi Theta Kappa as the official honor society for two-year colleges.

Membership eligibility is based on the number of hours completed with a minimum of 12 credit hours and a minimum GPA of 3.5; membership is a special honor afforded to a small group of outstanding students.

COUNSELING
Counseling services are discussed in College orientation. Complete information on counseling services provided for students can be obtained from the Mercy College Catalog. The Counseling and Wellness Center is located in the Division of Student Affairs on the 5th floor of Mercy College.

LIBRARY AND LEARNING RESOURCES
Complete information concerning the library resources available to students is contained in the Mercy College Catalog.

In addition to learning resources available in the library, the CVT faculty members have a variety of desk reference material. Upon request, the student may sign out the reference material of the faculty members’ collection.

CLOSING THE COLLEGE (Inclement Weather) and CLINICAL ASSIGNMENTS
The College will be open for classes or for clinical experience according to the class schedule, unless an emergency or inclement weather warrants closing the College or postponing the beginning of class or clinical education time. If these situations arise, the College spokesperson will notify the Toledo area radio and TV stations. Students should tune into these stations for information. The Mercy College web site will be updated to display the message on the opening page. Additionally, the main phone voice line message will be updated with closing information and emails will be sent to all Mercy College students on their Mercy College email accounts. Students must remember to call the College Clinical Faculty and the designated individual at the clinical site to explain why he/she will not be attending class or clinical assignment in the event of inclement weather.
In the event that clinical time is missed due to the previously stated unusual conditions, it is the discretion of the Program Director, as to whether clinical time will need to be made up.

**SPECIAL CONSIDERATIONS**

Special problems or unexpected circumstances relating to progression or graduation should be brought to the attention of the Program Director.

**SECTION V: PROFESSIONAL ORGANIZATIONS**

**Cardiovascular Credentialing International**

About CCI

CCI is an independent not-for-profit corporation established for the purpose of administering credentialing examinations as an independent credentialing agency. CCI began credentialing cardiovascular professionals in 1968.

CCI is governed by a Board of Trustees and a Board of Advisors. The CCI Board of Advisors is comprised of representatives nominated by the following organizations to represent their cardiovascular specialty field:

- American College of Cardiology (ACC)
- American College of Phlebology (ACP)
- American Society of Echocardiography (ASE)
- Heart Rhythm Society (HRS)
- Society for Cardiovascular Angiography and Interventions (SCAI)
- Society of Diagnostic Medical Sonography (SDMS)
- Society of Invasive Cardiovascular Professionals (SICP)
- Society for Vascular Ultrasound (SVU)

[http://www.cci-online.org/content/about-cci-0](http://www.cci-online.org/content/about-cci-0)

500 Sunday Drive, Suite 102
Raleigh, NC 27607

Toll Free in US: (800) 326-0268 | (919) 861-4539 | Fax (919) 787-4916

CEU Fax Line (919) 882-8787 [CEU Fax Cover Sheet](#) - Use for all CEU submissions

**American Registry of Diagnostic Medical Sonographers**

About ARDMS

The American Registry for Diagnostic Medical Sonography® (ARDMS®) was incorporated in June 1975 as an independent, nonprofit organization for sonography professionals. Our mission is to promote quality care and patient safety through the certification and continuing competency of ultrasound professionals.

We administer examinations and award the following credentials:

- Registered Diagnostic Medical Sonographer® (RDMS®)
- Registered Diagnostic Cardiac Sonographer® (RDCS®)
- Registered Vascular Technologist® (RVT®)
- Registered Musculoskeletal™ Sonographer (RMSKSTM)
- Registered Physician in Vascular Interpretation® (RPVI®)
- Registered in Musculoskeletal® (RMSK®) sonography

[http://www.ardms.org/Pages/default.aspx](http://www.ardms.org/Pages/default.aspx)

ARDMS

1401 Rockville Pike

Suite 600
Society for Vascular Ultrasound
About SVU
SVU has been dedicated to the advancement of noninvasive vascular technology used in the diagnosis of vascular disease. The Society has a diverse membership of over 5,000 vascular technologists, surgeons, cardiologists, lab directors and many more. SVU membership includes approximately 30 percent physicians. SVU offers over 24 CME credits a year as well as AMA PRA Category 1 Credits™.

http://www.svunet.org/about

American Society of Echocardiography
About ASE:
The American Society of Echocardiography (ASE) is a professional organization of physicians, cardiovascular sonographers, nurses and scientists involved in echocardiography, the use of ultrasound to image the heart and cardiovascular system. The organization was founded in 1975 and is the largest international organization for cardiac imaging.

http://asecho.org/about-ase/

Society of Diagnostic Medical Sonographers
The Society of Diagnostic Medical Sonography was founded in 1970 to promote, advance, and educate its members and the medical community in the science of Diagnostic Medical Sonography. The Society achieves its purpose by:
- seeking the cooperation of similar organizations;
- initiating and overseeing educational programs;
- stimulating and encouraging research; encouraging presentation and publication of scientific papers;
- collecting and disseminating information pertinent to the membership;
- publishing a scientific journal and a newsletter;
• and reviewing and establishing policies regarding the professional status, legislative activity, and welfare of its members.

http://www.sdms.org/about/default.asp

Society of Diagnostic Medical Sonography
2745 Dallas Pkwy Ste 350
Plano, TX 75093-8730
Telephone:  (214) 473-8057
(800) 229-9506
FAX:  (214) 473-8563

American Institute for Ultrasound in Medicine
The American Institute of Ultrasound in Medicine is a multidisciplinary medical association of more than 9000 physicians, sonographers, scientists, students, and other health care providers. Established more than 50 years ago, the AIUM is dedicated to advancing the safe and effective use of ultrasound in medicine through professional and public education, research, development of guidelines, and accreditation.

http://www.aium.org/

American Institute of Ultrasound in Medicine
14750 Sweitzer Lane, Suite 100
Laurel, Maryland 20707-5906
Phone: 301-498-4100 or 800-638-5352
Fax: 301-498-4450
Mercy College of Ohio  
Cardiovascular Technology Program  

Acknowledgment Statement  

I, _________________________________ have received a copy of the Student Handbook of the  
Cardiovascular Technology Program of Mercy College of Ohio.

I agree to abide by the regulations and confidentiality of protected health information policy described within.

_______________  
Date  

___________________________  
Student’s Signature  

___________________________  
Student’s Printed Name