

LIBRARY RESERVE MATERIAL(S) FORM

Mercy College of Ohio -Toledo Campus

Please complete this form and deliver it to the library circulation desk with your reserve materials.
Forms that do not contain signatures or full bibliographic citations are not accepted.

Name: _____ Dept: _____

Course Name and Number : _____

Semester: _____ Year: _____

I have obtained copyright permission from the publisher for this material as needed:

Signature: _____ Date: _____

Reserve Material Citation / Description:

1. JOURNAL Title: _____

Article Title: _____ Author of Article: _____

Date: _____ Volume/Issue No. _____ Pages: _____

(MM/DD/YYYY)

2. BOOK OR AUDIOVISUAL Title: _____

Author: _____ Year and Publisher: _____

Please Circle Applicable Status Listed Below:

- | | | |
|-------------|---------------|----------------------------|
| 1. Article: | Photocopy | Original |
| 2. Book/AV: | Personal Copy | Library Call Number: _____ |
| 3. Other: | _____ | No. of Copies: _____ |

Please Circle Terms For Student Use:

Library Only Overnight Record student usage for instructor

07/19/2011

07/14/2009