



Verification Instructions for Dependent Student

Your FAFSA application has been selected for verification. Download and print the “2011-12 Verification Worksheet for a Dependent student”. Complete the entire form, which is required by the federal government. **Be sure the worksheet is signed by both the student and parent.**

Send with the completed worksheet a **signed** copy of the parents’ **2010 Federal Income Tax Form 1040 EZ, 1040A, or 1040** including schedules A-F if used and all **W-2 forms**.

If the student also filed, send a **signed** copy of the student’s **2010 Federal Income Tax Form 1040EZ, 1040A or 1040** including schedules A-F if used and all **W-2 forms**.

We request that all documentation be returned within 30 days for processing of Financial Aid. Our fax number is 419-251-1462.

If you have any questions, please contact us!

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