



Instructions for completing the Entrance Loan Counseling and MPN

Go to the Financial Aid portion of the Mercy College website. You must complete an online Master Promissory Note (MPN) and Stafford Entrance loan counseling if you are requesting the Stafford loan.

At the website click on the **“Stafford Loan MPN – Entrance Counseling”** link. This links you through to Great Lakes Educational Loan Services, who service our loans. Register with the Great Lakes web site and follow their online directions for completing *both* the Stafford Entrance Counseling and then onto the Master Promissory Note.

Our Financial Aid office will receive confirmation of these online.

Also, if you have your FAFSA Pin, you may use this to sign your MPN *electronically*. We encourage you to sign the MPN electronically because it is the fastest most efficient method.