

**MERCY COLLEGE OF NORTHWEST OHIO
CREDIT BY EXAMINATION FORM**

The Credit by Examination form is used to request a Mercy College of Northwest Ohio course to be taken by examination. A student must obtain a grade of C or better or its predefined equivalent.

The exam may be attempted if:

1. A student has not already audited or attended and failed the course.
2. The faculty involved assesses that the student has sufficient knowledge either through prior work experiences or credits in closely related areas.

Credit obtained by examination will be recorded on the student's transcript with a grade of K and will not be calculated into the student's (semester or cumulative) grade point average.

Name: _____ **SS #:** _____

Major: _____

Course #: _____ **Course Name:** _____

Charged \$30 Credit by Examination Fee **YES** **NO**

Student Signature: _____ **Date** _____

Advisor Signature: _____ **Date** _____

To be completed once the exam has been taken.

Course #: _____ **Course Name:** _____ **Credit Hours:** _____

Passed _____ **Amount to be charged to student account:** _____

Failed _____

Instructor/Proctor Signature: _____ **Date** _____

Registrar Signature: _____ **Date** _____

White – Student File

Yellow – Instructor

Pink – Advisor

Golden Rod - Student